

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

September 18, 2023

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Monday, the 18th of September 2023 at 3:30 p.m. at the Governor's Ranch Clubhouse located at 9050 W. Prentice Avenue, Littleton, Colorado, 80123. The meeting was open to the public. Chris Veesaert presided.

ATTENDANCE:

Directors in attendance were:

Chris Veesaert, Chairman
Bill Geddes
Bob Hart
Tim Gasparrini
Pete Doherty

Also in attendance were:

Nicki Simonson
Justin Meeks, District Engineer
Ben Hemphill, DRC Construction
Kwin Peterson, RH Borden

ADMINISTRATIVE MATTERS:

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: This item was passed in the absence of members of the public.

Minutes: The regular meeting minutes for July 17, 2023, were approved upon motion by Bob Hart and second by Tim Gasparrini.

ENGINEERING & MAINTENANCE MATTERS:

DRC Construction SL-RAT Presentation: Ben Hemphill with DRC Construction and Kwin Peterson with RH Borden gave a presentation on a mission-based protocol new technology. The technology, supplied by RH Borden and developed at the University of North Carolina, is comprised of specialized equipment being placed on the top of manholes which can detect, by sound technology, any blockages in a line from manhole to manhole. The technology helps cut down on the amount of cleaning and CCTV being done to only those lines that the technology detects an issue with the pipe. Use of this technology could move the District from a time-based protocol of routine scheduled cleaning to an as-needed, more cost effective cleaning procedure. They will provide a detailed cost breakdown for the board to review at their next meeting along with the 2024 budget.

Jefferson County Paving Project: Jeffco has notified the District that they are planning to repave a portion of the streets generally within Westridge, specifically the streets south of W. Alamo Place and east of S. Oak Street. Jeffco has stated that they were behind due to the rainy spring and have recently communicated that it would likely be delayed until 2024, however they may still get to it this year if staffing allows. Martin/Martin is coordinating with Jeffco and the District operator to get the required manhole riser rings for the project.

The District will continue its current practice of monitoring within its boundaries so it can document and communicate any deficiencies in the work adversely affecting the District infrastructure. The District's attorney will draft a response to Jeffco's letter to document the opposing opinions surrounding the facts of the work done on the previous paving project.

3070 Sports Bar: Martin/Martin provided existing sanitary line information, comments on plans sent in by the applicant, and are awaiting additional information that will determine grease interceptor sizing. Martin/Martin has not received updated information as requested several months ago for this proposed new bar/restaurant.

Goldstar Excavation & Sewer: C&L notified the District Manager and Martin/Martin the first week of August that a contractor had requested emergency locates for a sanitary service line repair. They informed the contractor that they must be licensed by the District to perform this work in the District. The contractor submitted an incomplete license application multiple times and didn't provide a Colorado License Number. When C&L went out to the site on August 2nd, they found that the contractor had already begun the repair. The contractor has been notified that the District will not be approving their license request, and they will not be allowed to perform any other work in the District in the future.

2023 Annual Cleaning and CCTV: DES is starting the scheduled cleaning and CCTV inspection of the District's mains the week of September 11. The scheduled maintenance includes all the mains in Westridge with the exception of the mains in the Reflections neighborhood and the Westridge Square Shopping Center.

2024 CIP & Draft Budgets: Martin/Martin is currently evaluating recommendations for next year's Capital improvements Project. We will incorporate these recommendations in the draft 2024 budget which will be presented to the Board at the October meeting.

FINANCIAL MATTERS:

Check Register: Nicki Simonson presented the District's check register for August 1, 2023 through August 31, 2023. Bob Hart moved to ratify the check register and it was approved upon second by Bill Geddes. The check register for September 1, 2023 through September 30, 2023 was approved upon motion by Bob Hart and second by Tim Gasparrini.

Financial Statements: The August 31, 2023 bi-monthly financial statements were then approved upon motion by Tim Gasparrini and second by Bill Geddes.

Investment Report: Nothing new to report.

OTHER BUSINESS:

Adjournment: There being no other business, Chairman, Chris Veesaert, adjourned the meeting at 4:58 p.m.

Respectfully submitted,

Bob Hart, Secretary