

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

January 16, 2023

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Monday, the 16th of January 2023 at 3:30 p.m. via Zoom conferencing. The meeting was open to the public. Chris Veesaert presided.

ATTENDANCE:

Directors in attendance were:

Chris Veesaert, Chairman
Bill Geddes
Bob Hart
Leo Johnson
Pete Doherty

Also in attendance were:

Nicki Simonson
Rebecca Hill
Justin Meeks, District Engineer
Heidi Storz, Kerrane Storz P.C.
Tim Gasparrini

ADMINISTRATIVE MATTERS:

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: This item was passed in the absence of members of the public.

Minutes: The regular meeting minutes for November 21, 2022, were approved upon motion by Leo Johnson and second by Bill Geddes.

2023 Corrected Meeting Schedule: The corrected 2023 Meeting Schedule was approved upon motion by Bill Geddes and second by Leo Johnson.

Sunshine Resolution No. 1: Resolution No. 1 was approved upon motion by Leo Johnson and second by Bill Geddes.

ENGINEERING & MAINTENANCE MATTERS:

2020 Capital Improvements: Bob Hart moved to enter Executive Session for the purpose of receiving advice from legal counsel on specific legal questions related to the 2020 Capital Improvement Project, as authorized by §24-6-402(4)(e), C.R.S. Pete Doherty seconded the motion, and it was approved.

Bob Hart made a motion to direct legal counsel to move forward with the decisions made in executive session. The motion was approved upon second by Leo Johnson.

10020 West Montgomery Avenue: No further update other than that the homeowner states they are still moving forward with subdividing their property.

5500 S. Simms Street: The District was contacted by the owner of a proposed new business located in the Foothills Greens Shopping Center. The proposed business will be processing bulk frozen seafood and packaging for individual sale. The District does not have specific requirements for a grease interceptor for this type of business. Martin/Martin has been in contact with Metro Water Recovery to ensure that their requirements for pretreatment are met.

2023 Capital Improvements: The contractor has stated that the current tentative schedule for this CIPP lining project is to start in March or April of 2023.

Martin/Martin 2023 Contract: The 2023 Martin/Martin contract was approved upon motion by Leo Johnson and second by Bob Hart.

C&L Water Solutions 2023 Service & Maintenance Contracts: C&L indicated that there were several factors that went into their revised rates for 2023, such as increased labor and benefit costs for employee retention. Equipment rate increases were due to economic factors as well as newly purchased equipment necessary to meet environmental standards. Rates on the on-call and ORC contracts were adjusted in 2023 to reflect errors in the provided rates from 2020 through 2022 bringing them back into alignment. The C&L 2023 Maintenance Contract was approved upon motion by Leo Johnson and second by Bob Hart. The C&L 2023 Service Contract was approved upon motion by Leo Johnson and second by Bill Geddes.

DES 2023 Contract Revised Rates: DES indicated that the previously submitted rates were inaccurate. Revised, lower rates were provided to the Board and the DES 2023 contract was then approved upon motion by Leo Johnson and second by Bob Hart.

BUDGET MATTERS:

The 2022 supplemental budget hearing was opened upon motion by Leo Johnson and second by Bill Geddes, the notice for which was published in the local newspaper as required by law. No public comments were received on the proposed supplemental budget.

Nicki Simonson gave an overview of the 2022 District supplemental budget and answered any questions.

Resolution No. 2: Resolution No. 2 to Adopt Supplemental Budget and Appropriation for 2022 was approved upon motion by Bob Hart and second by Pete Doherty.

Chris Veesaert then closed the budget hearing.

FINANCIAL MATTERS:

Check Register: Nicki Simonson presented the District's check register for December 1, 2022, through December 31, 2022. Bob Hart moved to ratify the check register and it was approved upon second by Pete Doherty. The check register for January 1 2023 through January 31 2023 was approved upon motion by Leo Johnson and second by Bob Hart.

Financial Statements: The District's December 31 2022 financial statements are in draft form pending the audit.

Investment Report: Nicki advised the Board that US Bank is moving their investment offerings away from bonds and towards treasury notes.

Resolution No. 3: Resolution No. 3 – Addressing Financial Authority, Investments and Board Officers was approved upon motion by Leo Johnson and second by Bob Hart.

AUDIT MATTERS:

Schilling & Company, Inc. Engagement Letter: Bob Hart moved to approve the Schilling & Company engagement letter for audit services for year-end 2022. The motion was approved upon second by Bill Geddes.

ELECTIONS:

Resolution No. 4: Resolution No. 4 – Appointing a Designated Official and Authorizing Designated Election Official to Cancel Election was approved upon motion by Bob Hart and second by Bill Geddes.

OTHER BUSINESS:

2023 Newsletter: The 2023 Newsletter was approved upon motion by Bob Hart and second by Bill Geddes.

Leo Johnson Resignation: Leo Johnson resigned from the Board effective January 16, 2023 at the close of the meeting.

Tim Gasparrini Appointment: Tim Gasparrini was appointed to the Board upon motion by Bill Geddes and second by Pete Doherty.

Adjournment: There being no other business, Chairman, Chris Veesaert, adjourned the meeting at 5:32 p.m.

Respectfully submitted,

Bob Hart, Secretary