

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

**October 16, 2023**

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Monday, the 16<sup>th</sup> of October 2023 at 3:30 p.m. at the Governor's Ranch Clubhouse located at 9050 W. Prentice Avenue, Littleton, Colorado, 80123. The meeting was open to the public. Chris Veesaert presided.

**ATTENDANCE:**

Directors in attendance were:

Chris Veesaert, Chairman  
Bill Geddes  
Bob Hart  
Tim Gasparrini

Also in attendance were:

Judy Simonson  
Nicki Simonson  
Justin Meeks, District Engineer

Pete Doherty's absence was excused

**ADMINISTRATIVE MATTERS:**

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: This item was passed in the absence of members of the public.

Public Hearing for Tax Liens: A motion to open a Public Hearing for Tax Liens was made by Bill Geddes and approved upon second by Tim Gasparrini. Resolution No. 6 was presented to the Board with Exhibit A. Bob Hart moved to approve Resolution No. 6 with amended Exhibit A. The motion was approved upon second by Bill Geddes. Chris Veesaert then closed the Public Hearing for Tax Liens.

Minutes: The regular meeting minutes for September 18, 2023, were approved as amended upon motion by Bob Hart and second by Tim Gasparrini.

**ENGINEERING & MAINTENANCE MATTERS:**

Jefferson County Paving Project: Jeffco has notified the District that they are planning to repave a portion of the streets generally within Westridge, specifically the streets south of W. Alamo Place and east of S. Oak Street. Jeffco has stated that they were behind due to the rainy spring and have recently communicated that it would likely be delayed until 2024, however they may still get to it this year if staffing allows.

The District will continue its current practice of monitoring paving within its boundaries so it can document and communicate any deficiencies in the work adversely affecting the District's infrastructure and protect the District's assets.

The Board reviewed a letter written by District legal counsel, Jennifer Bailey, that will be sent to Jefferson County to advise them of the additional cost and efforts incurred to the District resulting from their previous paving work in 2022.

3070 Sports Bar: The applicant committed to providing a 5,000-gallon grease interceptor per District standards. Martin/Martin is awaiting updated construction drawings that show the proposed grease interceptor.

2023 Annual Cleaning and CCTV: DES has completed the annual cleaning of the sanitary system. CCTV should be completed by the middle of October and manhole inspections will start soon.

Kipling Pipe Break: On 10/6/2023, DES informed Martin/Martin of a broken pipe along Kipling Parkway which was found during annual cleaning and CCTV. C&L Water Solutions was contacted the same day to make a point repair and is currently scheduling the repair to be completed.

Acoustic Testing. DRC has provided Martin/Martin with their proposed rates for acoustic testing of Southwest's system, which have been used to create a cost estimate for multiple scenarios. An informational spreadsheet was provided to the Board for review.

2024 CIP & Draft Budgets: Martin/Martin presented the scheduled annual maintenance which includes cleaning the south half of the Governor's Ranch portion of the District. The capital improvements proposed for 2024 are approximately 3,300 LF of cured-in-place pipe (CIPP) lining, in addition to the removal and replacement of an existing sewer line that services the commercial development at Bowles Avenue and Kipling Parkway. The Board decided to postpone the CIPP lining to another year and only replace the sewer line that serves the commercial development.

## **BUDGET MATTERS:**

Judy Simonson gave an overview of the draft 2024 District budget and answered questions. The Board discussed rate increases that will be needed to fund the capital improvements. To keep rate increases reasonable, the District will have to use some of its reserves to fund the capital replacement project planned for next year. The Board asked Judy to provide rate increase options to consider.

## **FINANCIAL MATTERS:**

Check Register: Nicki Simonson presented the District's check register for October 1, 2023 through October 31, 2023. Tim Gasparrini moved to approve the check register and it was approved upon second by Bill Geddes.

Financial Statements: The September 30, 2023 financial statements were then approved upon motion by Bill Geddes and second by Tim Gasparrini.

Investment Report: Nothing new to report on investments.

**OTHER BUSINESS:**

Adjournment: There being no other business, Chairman, Chris Veesaert, adjourned the meeting at 5:26 p.m.

Respectfully submitted,

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Bob Hart, Secretary