

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

January 17, 2022

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Monday, the 17th of January 2022 at 3:30 p.m., via Zoom conferencing. The meeting was open to the public. Chris Veesaert presided.

ATTENDANCE:

Directors in attendance were:

Chris Veesaert, Chairman
Bill Geddes
Pete Doherty
Bob Hart
Leo Johnson

Also in attendance were:

Justin Meeks, District Engineer
Heidi Storz, Kerrane Storz P.C.
Judy Simonson
Nicki Simonson
Rebecca Hill

ADMINISTRATIVE MATTERS:

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: This item was passed in the absence of members of the public.

Minutes: The regular meeting minutes for November 15, 2021, were approved upon motion by Leo Johnson and second by Bob Hart with two amendments.

The regular meeting minutes for December 14, 2021, were approved upon motion by Bob Hart and second by Bill Geddes with one amendment.

The special meeting minutes for January 5, 2022 were then approved upon motion by Leo Johnson and second by Bob Hart.

Resolution No. 1 – Sunshine Act: The 2022 Sunshine Resolution No.1 specifying the date, time and location of public meetings and the location of posting meeting notifications was approved upon motion by Leo Johnson and second by Bob Hart.

ENGINEERING & MAINTENANCE MATTERS:

2020 Capital Improvements: Bill Geddes moved to enter Executive Session for the purpose of receiving advice from legal counsel on specific legal questions related to the 2020 Capital Improvement Project, as authorized by §24-6-402(4)(e), C.R.S. Leo Johnson seconded the motion, and it was approved.

The Board then exited the executive session.

Leo Johnson then moved to appoint Chris Veesaert and Bob Hart to a mediation committee to meet and make decisions in the best interest of the District in regards to the 2020 Capital Improvements project outside of regular Board Meetings. This motion was approved upon second by Pete Doherty.

2022 Annual Maintenance: Annual maintenance is scheduled to begin tentatively in the Spring. Included in this will be cleaning and manhole inspections of Governor's Ranch Filings 1, 3, 4 and 6.

2022 Capital Improvements: The proposed capital improvements for 2022 consist of placing 3500 LF of cured-in-place-pipe lining. Martin/Martin expects to have bid tabulations and a recommendation to present to the Board for consideration at the July meeting.

Jefferson County Paving Project: Jefferson County's previously delayed paving project is now tentatively rescheduled for spring/summer 2022. The project includes paving the streets within Governor's Ranch Filing 5 and Tract G (south of West Alamo Place). C&L has ordered the required manhole risers for this project and will provide regular observation of the project to ensure that the District's infrastructure is not negatively impacted.

FINANCIAL MATTERS:

Check Register: Nicki Simonson presented the District's check register for December 1, 2021, through December 31, 2021. Leo Johnson moved to ratify the approval of the check register and it was approved upon second by Bob Hart. Leo Johnson then moved to approve the check register for January 1, 2022 through January 31, 2022 which was approved upon second by Bob Hart.

Financial Statements: Nicki Simonson presented the District's unaudited financial statements for the period ending December 31, 2021.

Investment Report: Leo Johnson gave an overview of the District's investments.

Resolution No. 2 - Addressing Financial Authority, Investments and Board Officers: Bob Hart moved to approve Resolution No. 2 and it was approved upon second by Pete Doherty.

Auditor Engagement Letter: Leo Johnson moved to approve the Schilling & Company, Inc. engagement letter for audit services. The motion was approved upon second by Bob Hart.

ELECTIONS:

2022 Election Resolution #3: Nicki Simonson presented the 2022 Resolution No. 3 appointing the Designated Election Official for the 2022 election and authorizing the Designated Election Official to cancel the election. The resolution was approved upon motion of Bob Hart and second by Pete Doherty. Leo Johnson mentioned his desire to retire from the Board. Upon his retirement, the positions of Treasurer and Secretary would then need to be filled by another Board member.

OTHER BUSINESS:

2022 Newsletter: Nicki Simonson suggested that the annual newsletter could be condensed to a one page document as all the information contained therein is on the District website. The Board agreed to this and asked for the one page document to be circulated via email prior to mailing.

Colorado Liability Pool Maintenance Endorsement: Leo Johnson moved to ratify the approval of the Insurance Liability Endorsement which was approved upon second by Pete Doherty.

Adjournment: There being no other business, Chairman, Chris Veesaert, adjourned the meeting at 5:26 p.m.

Respectfully submitted,

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Leo J. Johnson, Secretary