

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
SOUTHWEST SUBURBAN DENVER WATER AND SANITATION DISTRICT**

**September 19, 2022**

A regular meeting of the Board of Directors of the Southwest Suburban Denver Water and Sanitation District was convened on Monday, the 19<sup>th</sup> of September 2022 at 3:30 p.m., in person at the Governor's Ranch Clubhouse located at 9050 W. Prentice Avenue, Littleton, CO 80123. The meeting was open to the public. Bill Geddes presided.

**ATTENDANCE:**

Directors in attendance were:

Bill Geddes  
Pete Doherty  
Bob Hart

Also in attendance were:

Nicki Simonson  
Rebecca Hill  
Justin Meeks

**ADMINISTRATIVE MATTERS:**

Chris Veesaert and Leo Johnson were unable to attend the meeting. Their absences were excused. Bill Geddes was appointed to serve as Chairman for the meeting in Chris Veesaert's absence upon motion by Bob Hart and second by Pete Doherty. Pete Doherty moved to appoint Bob Hart to serve as Assistant Secretary for this meeting. The motion was approved upon second by Bob Hart.

Disclosures of Conflicts of Interest: There were no changes to report.

Public Forum: A homeowner attended the meeting briefly to thank the Board for providing maps and information on District main lines in relationship to the Red Oak townhomes HOA community.

Minutes: The special meeting minutes for July 14, 2022, were approved upon motion by Bob Hart and second by Pete Doherty. The regular meeting minutes for July 18, 2022, were approved upon motion by Pete Doherty and second by Bob Hart.

**ENGINEERING & MAINTENANCE MATTERS:**

Justin Meeks presented the engineering report.

2020 Capital Improvements: JBS has started the repair of the street in West Berry Drive. They began excavation of the existing material to a depth of 2ft above the sewer pipe and importing, placing, and compacting structural fill material in the trench. There have been some delays in the work including equipment issues and hitting a buried power line that had been incorrectly located.

As of September 8, it was found that there was a discrepancy between the proctor information provided by the structural fill material supplier and the independent testing that was performed by the geotechnical testing consultant for the project. This discrepancy indicated

the need to remove the structural fill material that had already been placed and replace/compact that material to meet applicable standards. After the discrepancy was brought to JBS' attention, they reported that the geotechnical testing consultant had been using a higher density from the confirmation proctor testing prior to when they reported the confirmation proctor testing results. They were comparing to higher density when it was thought they were still using the lower density from the material supplier. JBS backchecked all reported dry densities taken in the field against the higher density and it all passed. The geotechnical consultant also provided stamped engineering reports to back up the testing results. With what JBS has now provided, Martin/Martin has determined the work is acceptable. The Board agreed and advised Justin to provide the necessary documentation to JBS and move forward to complete the project.

Jefferson County Paving Project: All of the remediation work resulting from the Jefferson County paving project has been completed including exposing manholes that were paved over and removing asphalt/debris dropped down the manholes. The Board requested that Jennifer Bailey, District legal counsel, send a letter to Jefferson County to advise them of the additional cost incurred to the District resulting from their work.

**FINANCIAL MATTERS:**

Check Register: Nicki Simonson presented the District's check register for August 1, 2022, through August 31, 2022. Bob Hart moved to ratify the approval of the check register and it was approved upon second by Pete Doherty. Bob Hart then moved to approve the check register for the September 2022 disbursements which was approved upon second by Pete Doherty.

Financial Statements: Nicki Simonson presented the District's unaudited bi-monthly financial statements for the period ending August 31, 2022 which were then approved upon motion by Pete Doherty and second by Bob Hart.

Investment Report: Nicki Simonson gave an overview of the District's investments. She advised that money needs to be moved from the Colotrust Plus account over to checking to cover payables. Bob Hart asked about possible termination of bonds to purchase new ones at a higher interest rate. Nicki will call Chris with US Bank to follow up and see if new rate sheets are available.

**OTHER BUSINESS:**

Nicki provided to the Board, the Technical Advisory Committee memorandum on the Denver Water Cost of Service Analysis Review.

Adjournment: There being no other business, Bill Geddes, adjourned the meeting.

Respectfully submitted,

DocuSigned by:  
  
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Bob Hart, Assistant Secretary